NOBLE GUIDE ACADEMY

Character. Courage. Community

HEALTH AND SAFETY POLICY

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Plot M321/305, Owner Occupier Scheme, FCDA, Kubwa, Abuja

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OUR VISION

To, In Shaa Allah, nurture great minds to achieve their best through transformative knowledge, skills and character.

OUR MISSION

We offer high quality teaching which enables students to enjoy their learning, whilst fostering creativity, courage & wisdom in line with Islamic ethos.

OUR CORE VALUES

- **Character**
- **Courage**
- **Community**

HEALTH AND SAFETY POLICY

Policy Statement

It is the responsibility of any organization or institution to provide a healthy workplace that protects the health of its employees, clients and the surrounding community. This is considered important to guarantee quality productivity and services of the school.

Here in the Academy, providing safe and healthy learning and working environment for students, staff, parents, visitors and the host community is of core value to us. Good health and safety management will be an integral part of the way the school operates and will be considered across all works and educational activities delivered.

Our Objectives:

- **To maintain an effective Occupational Health and Safety Management System.**
- **To maintain safe and healthy working and learning conditions.**
- **To provide adequate control of the health and safety risks arising from our activities.**
- **To promote occupational and personal safety, health and wellness.**

Inclusive Policy

Staff Health and safety:

The school Management shall be responsible for the safety and health of all staff and employees of the school, by ensuring that:

- **Any staff that suffers an ailment or is involved in an accident during working hours, while coming to the school or while on school assignments will have access to healthcare under the school's agreement with the General Hospital, Kubwa.**
- **While in the school, all staff are entitled to healthcare at the school's sickbay, to be attended to by the Nurse.**
- **In an event that the case is beyond the sickbay, the staff can be referred to the hospital.**
- **The Nurse observes staff and students at the gate in the morning and throughout the day to detect any likely health issues.**
- **All newly appointed staff must undergo first aid training to enable them offer immediate assistance when needed.**

Environmental Health and Safety:

The school is dedicated to maintaining a safe and healthy working environment through:

- **Use of protective gears by facility, environmental and health officers of the school (e.g. face mask, gloves, helmets, boots).**
- **Establishing a relationship with National Emergency Management Agency (NEMA) for training of staff and students on how to handle emergencies.**
- **Fumigation of the school premises on a termly basis.**
- **Planting of protective plants in and around the school premises. (e.g snake and mosquito repellant plants).**
- **Occasional fire drills for staff and students; such activity will include:**
    - **Roll call.**
    - **Ensuring both staff and students know where the closest fire alarm is located and the muster point.**
    - **Practical use of fire extinguisher**
    - **Ensure staff know how to help students evacuate the premises.**

- Training and orientation programmes for staff and students on identification of harmful objects and situations around the school premises.
- Keeping the workplace tidy to reduce risk.
- Where there is a case of a communicable disease or infection, such staff or student will be isolated before arranging for pick up from the school.

Students Health and Safety:

To ensure the health and safety of the students, the school will:

- Request for a medical history of a child during enrolment process into the school.
- Ensure Weekly physical fitness exercises for students.
- Ensure that the students eat a balanced diet.

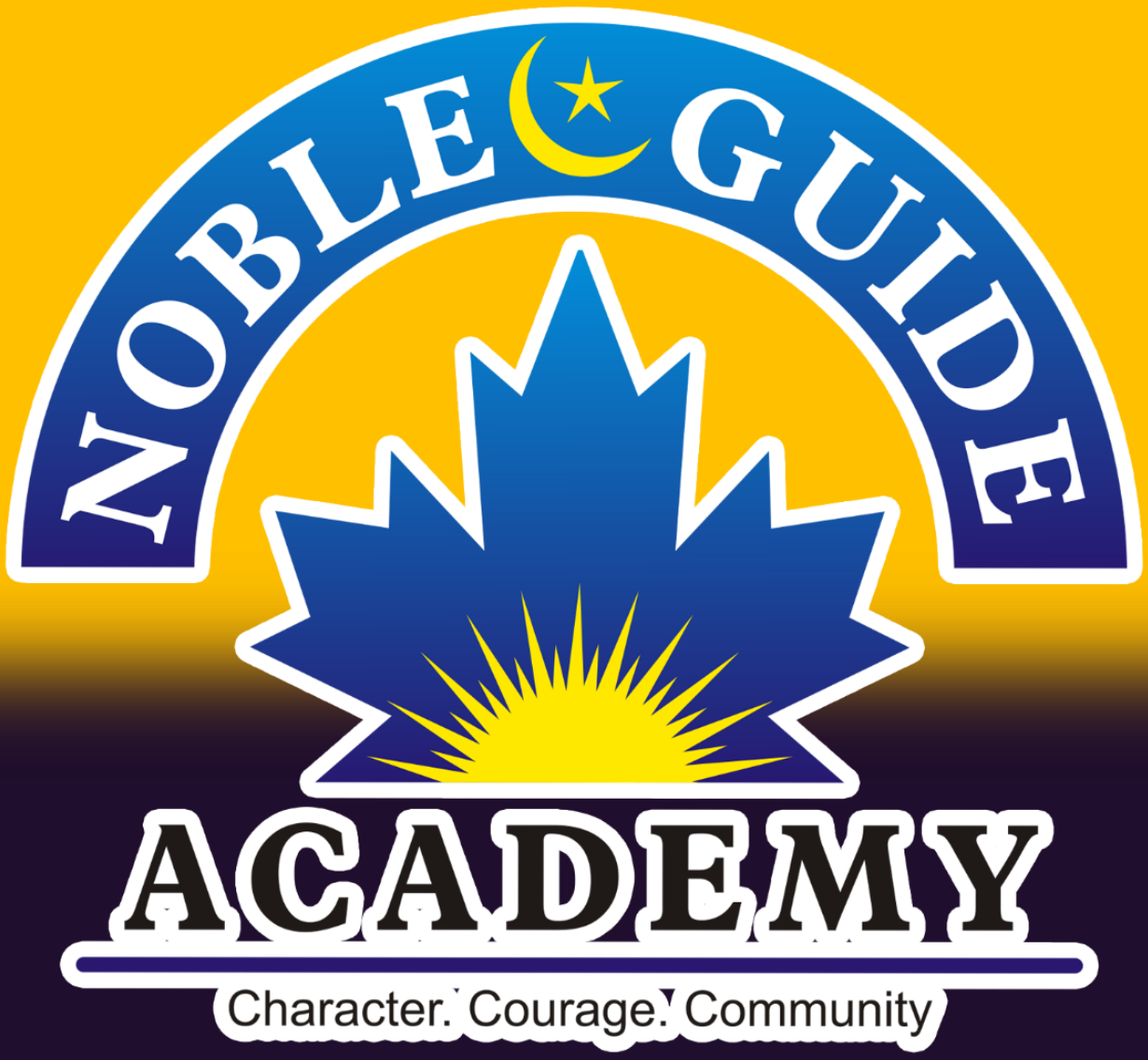
Student Diet control:

The school will provide food guidelines to parents on the kinds of food/drinks the students can bring to school for breakfast or lunch.

Laboratory safety:

The laboratory is a delicate part of a school for which special care needs to be taken in case of incidents, accidents, injuries and near misses through the following:

- There shall always be a first aid box in the laboratories and fire extinguishers.
- Constant water supply in the laboratories.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